**Management Accountant**

Our client is the UK’s second-largest leisure venue operator, and they are looking for someone to join their team on an on-going temporary basis. There is a good chance the role will become permanent.

The role is based in London (the Strand area) with 1 day a week in Woking and 1-2 days hybrid. Our client offers 25 days holiday,

**Your key duties will be:**

* Preparation of monthly management accounts (full P&L/balance sheet, variance & commentary)
* Manage the preparation of the annual budget and forecasts
* Assist with the year end Audit
* Raise sales invoice to the production companies for weekly fees.
* Manage supplier/ client invoicing, payments, and recharges.
* Prepare bi-weekly cash flow forecasts
* Production Investment analysis.
* Agree group monthly recharges.
* Cover payroll processing for the productions.
* Prepare VAT returns as part of a group wide submission.
* Bank reconciliations.
* Liaise with the Accounts Assistant, regarding debtors and creditors to ensure timely payment of bills.

**We are looking for candidates with the following skills and experience:**

* Ideally qualified accountant (ACA/ACCA/CIMA) or studying towards these
* Production accounting experience highly desirable
* Advanced Excel skills.
* Experience with an accounting system ideally Sage X3 & HMR payroll.
* Strong attention to detail
* Experience working in a fast-paced environment.
* Dynamic, enthusiastic, self-starter and willing to go the extra distance to make a difference.

Thank you for taking the time to apply to OPR Resourcing Specialists. If your application is successful you will be contacted within 7 days. We apologise but due to the high volume of applications we receive we are unable to provide feedback on individual CV's.

Please note that by applying for the above job it will be understood that you accept our Terms of Business and Privacy Policy which can be found on our website on the page "Find A Job".